



Parent Handbook

Quick Guide to Policies and Procedures

Every person. Every opportunity.

Inclusion. Respect. Effort. Resilience.

Policies & Procedures



Welcome to Katherine High School.

We are committed to providing a safe, respectful and supportive learning environment for all students and staff.

This guide outlines key policies and procedures that support high-quality teaching and learning across our school. For full policy details, please contact the school.

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About us...

80+

staff



500+

students

Established
1988

Grevillea
Road
Katherine

**Diverse
backgrounds**

Katherine High School
serves a region **larger
than the state of Victoria**

Postcode
0850

The only
Public High School
in **Katherine**

**RAAF
families**

**Public
sector**

**Pastoral
families**

**Business
owners**

**Remote and urban
indigenous clans**

Over 30 indigenous clans
from across the Territory are
represented at the school.

30

Offers special programs:

Clontarf
Foundation
Stars Foundation

Vocational Education and
Training VET programs
for Years 10-12

NT School
of Distance
Education

Uniform Policy...

All students at Katherine High School are required to wear the mandatory School uniform at all times, except on specially nominated free dress days.

The mandatory School uniform consists of:

Middle Years (Years 7-9)

- School shirt, house shirt, Clontarf or STARS shirt
- Black school shorts or similar
- Hat and enclosed shoes (No Crocs, sandals, or thongs)

Senior Years (Years 10-12)

- School shirt, house shirt, Clontarf or STARS shirt
- Black school shorts or similar or black pants or jeans (no rips)
- Hat and enclosed shoes (No Crocs, sandals, or thongs)

All Year Levels

Leggings are not to be worn at any time. Body piercings will be assessed according to their Work, Health and Safety risk.

Physical Education Classes

Students can bring a change of clothes for PE classes. Appropriate changing and showering facilities are available at School.

Katherine High School recommends the SunSmart Policy. Students are encouraged to wear hats whenever out in the sun.

Exceptions to the Uniform

Students attending VET classes are required to wear a school VET shirt, long pants and closed-in boots.

Breach of policy

Students not wearing the correct uniform or footwear may be required to return home to change.

Uniforms are available for purchase from Student Services in the Library. Back to School Vouchers can be used towards uniform purchases, with further information provided at the start of the school year.



Mobile Phones in government schools...

Student mobile phones are not permitted to be used in Northern Territory Government schools and are to be off and away all day.

This policy applies to mobile phones, smart watches, and any other device that may distract students from learning. Students are not allowed to use mobile phones during the school day.

When students enrol at Katherine High School, they will be given their own Yondr pouch. If a student brings a phone to school, it must be switched off and locked in their Yondr pouch for the entire school day.

Smart watches may be worn, but they must be on flight mode so they cannot send or receive calls, messages, or notifications during school hours. Please note that the school canteen accepts card and cash payments only. Students should make sure they have another way to pay for purchases, as phones cannot be used for payments during the school day.

Mobile phones, smart watches, and other personal devices brought to school remain the responsibility of the student and their parent/carer. The school is not responsible for lost, stolen, or damaged devices.

Some students need to use a phone, smart watch, or app to manage a medical condition. These students may be allowed to use their device during the school day if this is included in an approved health care plan.

If a parent/carer needs to contact their child during school hours, they should call the school office on (08) 8973 8200.

Students who need to contact a parent/carer can do so through the Front Office or Student Services.

Students who do not follow this policy may receive consequences in line with the school's Behaviour Management System, Positive Behaviour in Schools Policy, and Code of Conduct.

If a student uses a mobile phone during the school day, the phone will be confiscated and taken to the school office. The student can collect it at the end of the school day.



POSITIVE BEHAVIOUR

OUR SCHOOL *Values*
AND WHAT THEY MEAN...

Effort

We put our
best effort
into our **work**
and **behaviour**

Inclusion

We include
everyone regardless
of **difference**

Resilience

We are **resilient**
when faced with **learning**
and **behaviour** challenges

Respect

We show **respect** to
ourselves, other people
and **property** at all times



Attendance Guidelines...

Katherine High School supports the NT Government to increase school attendance. We strive to obtain 80 per attendance rate at our school to ensure students have the best opportunity for growth.



"Every day counts and there is no 'safe' threshold for absences"

Hancock et al., 2013

Student Engagement Officers, including the School Based Engagement Officers work with schools, families and communities to manage student absences and enforce parental responsibilities in accordance with the Northern Territory Education Act 2015. You can read more about why attendance matters via [attendance-matters.pdf \(aitsl.edu.au\)](https://education.nt.gov.au/policies/student-enrolment) Our student enrolment and attendance guidelines can be found via: <https://education.nt.gov.au/policies/student-enrolment>

Late or Absent

If your child is late or absent from school, please call the school on 08 8973 8200 or email admin.kathehs@education.nt.gov.au to notify us.



Lesson times

Lesson 1	8:15 - 9:19am
Lesson 2	9:19 - 10:23am
Recess	10:23-10:53am
Lesson 3	10:53 - 11:57am
Lesson 4	11:57 - 1:01pm
Lunch	1:01pm-1:36pm
Lesson 5	1:36 - 2:40pm



Excursion Policy...

Katherine High School conducts excursions in line with Northern Territory Department of Education policy to ensure activities are inclusive and support student participation.

Excursions provide valuable opportunities for students to engage in learning beyond the classroom and are planned to meet educational outcomes while considering the needs of all students.

The full policy document can be found via
<https://education.nt.gov.au/policies/school-operations>



Excursions may incur a fee.

Payments can be made through the Front Office or Student Services.

Back to school vouchers can be used to contribute to camp fees.

For more information, please contact the school or email admin.kathehs@education.nt.gov.au.





POSITIVE BEHAVIOUR *rewards*



**Positive
recognition from
the teacher**



**Reward
points**

**KHS cash
and
vouchers**





SCHOOL
HOUSE

GARDEN

Q BLOCK

P BLOCK



R BLOCK

Staff
car park

LIBRARY

W BLOCK

X BLOCK

ADMIN
STAFF



N BLOCK

SHADE

CANTEEN

GYMNASIUM

CLONTARF

SPORTS
SCIENCE

Public car park

SHADE

TENNIS COURTS

BASKETBALL
COURTS

Students
may only
be on the
oval if
playing
sport

Grevillea Road

School map



Location of toilets to be unlocked and locked
at beginning and end of recess and lunch each
day



Out of
bounds



In-
bounds



Oval



Inclusion. Respect. Effort. Resilience.



Inclusion. Respect. Effort. Resilience.

Contact us!

Grevillea Rd, NT, Katherine East, 0850

PO Box 189, NT, Katherine, 0851

(08) 8973 8200

admin.kathehs@education.nt.gov.au

www.katherinehighschool.com.au

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Compass



Newsletter

